



Workshop Manager

Established in 1979, Rotec Hydraulics is a company with deep roots in the South West, specialising in Hydraulic, Pneumatic and Electronic Components and Systems. The company's growth offers an opportunity for an experienced Workshop Manager to work with our team.

The position will be based in our HQ in Taunton, Somerset.

Workshop Manager:

Reporting directly to the Operations Manager and responsible for the completion of the following:

- Oversee Taunton Depot workshop production and output (including service type work, project-based builds and electrical departmental work), including any required testing and documentation (hard copy and electronic) as directed by Operations Manager.
- Ensure all work is completed in line with customer requirements and company quality and engineering standards.
- Weekly time sheets for all engineers are completed and processed in a timely manner.
- All workshop activity is carried out IAW company H+S policy, producing RAMS and Risk Assessments as required to cover all activities.
- Act as technical liaison / focal point between shop floor engineers and Technical Department.
- Control and supervision of test facilities (test rigs / accumulator testing) and ensure all testing is carried out in line with company, BFPA and HSE requirements.
- Taunton Workshop Tooling – control and maintenance of all tooling including maintenance of RPE / PAT testing registers, control of calibration and required insurance and / or specialist inspections.
- Carry out weekly shop floor production meeting.
- Input into weekly General Works Meeting as required.
- Assist and co-operate in inter-depot resource sharing / planning as required.
- Ensure monthly toolbox talks are conducted for all workshop staff.
- Assess and identify training requirements needs for the workshop's engineers.
- Carry out staff appraisals in line with company policy.
- 5S champion for workshop production areas.
- Assist Technical Department with quoting as necessary.
- Assist in achievement of all company KPI's.
- Carry out effective customer liaison as required.
- Conduct site visits / audits as directed by Ops Mgr.
- Ensure periodic checks off Service Engineers vehicles are conducted.
- Carry out work 'on the tools' as required.
- Deputise for Operations Manager as required.

The Person / Your Experience:

This role would suit a Production or Workshop Manager from an engineering background who has ideally worked their way up to Production Manager from the shop floor or are a Production Supervisor looking for the next step in their career, who are confident managing teams of skilled engineers.

- Demonstrable experience in a supervisory and / or management role. (2+ years as a minimum)
- Experience of working in an engineering or manufacturing environment (5+ years as a minimum)
- Strong and effective people management skills - you need to combine excellent people skills with strong management abilities, with good attention to detail and sound administrative processes
- Ability to prioritise workloads, time management skills and work in a fast-moving working environment to achieve tight deadlines
- Excellent problem-solving skills
- Solid working knowledge of Health and Safety regulations
- Understanding of ISO Quality systems
- Computer literate with good working knowledge of MS office software
- Understanding / working knowledge of ERP / MRP systems
- Ability to deal with and understand customer needs and requirements
- Excellent communication skills
- Working knowledge of continuous improvement, lean manufacturing, 5S etc
- Understanding of working towards and achieving Company / Departmental KPI's
- Keen to learn, with a positive approach towards both personal and team development
- Experience of delivering staff training packages
- Professional approach and attitude.

Qualifications:

- In the absence of qualifications, relevant experience will of course be considered.
- BTEC, C&G or HNC or similar industry (BFPA or equivalent) qualifications in a relevant engineering discipline
- Good knowledge of hydraulic, basic electrical and electro / mechanical systems and associated components e.g. hydraulic cylinders, pumps and valves
- High standard and understanding of oral and written English
- Recognised management qualifications (CMI, ILM. C+G, NVQ)
- Full (clean) driving licence

Benefits:

- Private medical/dental insurance
- On-site parking

Please apply in writing, enclosing your CV to:

Andy Parsons – andy.parsons@rotec.net

STRICTLY NO AGENCIES PLEASE